



Licking Heights Youth Association  
**Meeting Agenda & Minutes**

Date: 4/6/2025 Day of Week: Sunday Location: Pataskala Police Station

Regular Monthly Meeting Agenda

1. Call to Order 6:04 pm
2. Roll Call
  - Quorum met
3. Approval of Meeting Minutes
  - Motion to approve minutes
  - Colton Motion, Derrick 2<sup>nd</sup>. All in favor. Approved.
4. Public Comments - None
5. Executive Reports (3-minute recap)
  - Dave Pontious, President
    - i. All team sponsorships are accounted for. Still have banners available.
    - ii. Thank you to all that attended field day
  - Katie Walsh, Vice-President
  - Ryan Schreiber, Secretary
  - Brittany Wilson, Treasurer
    - i. Total Cash Assets – balances sent out via email
    - ii. Updated sponsorships
    - iii. Grabbed mail and checks. Will apply and update balances.
    - iv. Motion to approve of the treasurer report
      - Mark Motion, Derrick 2<sup>nd</sup>, All in favor. Approved
  - Mike Wycuff, Trustee – Not present
  - Aaron Foster, Trustee – Not present
  - Colton Messer, Trustee
  - Derrick Sagraves, Trustee
  - Mark Stauffer, Trustee
    - i. Reminder for coaches to drag and clean trash up.
      - Brittany suggested sending an email to the coaches on the importance of dragging and instructions on dragging.
      - Links on website do not work on instructions of field maintenance.
        - Dave will see if he can find those and make them accessible.
    - ii. Will spray weed killer on fields.
6. Manager & Committee Reports (3 minute recap)
  - Finance Committee
  - Fundraising Committee
    - i. Scheduled LH Youth Night at New Albany Texas Roadhouse.
    - ii. Discussed ordering Texas Roadhouse boxes of peanuts to amp up fundraising. With every purchase they also get a free appetizer.
    - iii. Nicole got a lot of giveaways from different vendors like Canes, Clippers, Dicks, etc. Will utilize them for fundraising raffles.
    - iv. Will get all fundraising efforts organized and implemented.



Licking Heights Youth Association  
**Meeting Agenda & Minutes**

- Concessions Committee - Lisa Magee
    - i. Lisa had classed and got Safe Serve Certification and LC Board of Health certified.
    - ii. Lisa has a group of others getting PIC certified.
    - iii. Dave will get schedule of umpires to Lisa.
  - Rules Committee - Wycuff, Sagraves, Walsh
    - i. Proposal sent out on discipline for coaches not following up with field maintenance.
    - ii. Should be built into coaches code of conduct. Specifying field maintenance for baseball and softball.
    - iii. Will revise the draft sent out by Colton
  - Disciplinary Committee - Foster, Wycuff
  - Equipment & Facilities Committee - Mike Stemen
  - Technology Manager, Michael Roupe (interim)
  - Head Groundskeeper, Courtney Stauffer
    - i. Volunteer Park looks rough. We need to get some maintenance on it.
    - ii. If complaints from coaches, please have them take photos so we can address it.
7. Director Reports (3 minute recap)
- Baseball Director, Colton Messer
    - i. Open to reaching out to other Licking County leagues for future options.
    - ii. T-Ball schedule getting finalized
    - iii. Will start working with umpires to get games filled.
  - Travel Baseball Director, Michael Roupe
  - Softball Director, Deb Messer
    - i. Attended rules meeting
      - The pitching machine was voted out.
      - Talked about "Rec Select" – sort of like season long all-stars.
    - ii. Had scheduling meeting, ready to upload to Sports Connect then automatically links to Game Changer.
    - iii. Pre-season tournament April 16th through the 19<sup>th</sup>, only hosting 8U (13 teams). 10U will be playing at Lakewood. Utica hosting 12U. Deb still needs to order medals for winners, softballs umpires, concessions, etc.
      - Will need volunteers. Colton is looking at getting food trucks for West.
      - Still need to get field materials to West, will send email to Michael (Stingers) to assist in getting it over.
    - iv. More talk on umpires and holding an instructional meeting for them preseason.
    - v. Picture day? Will reach out to photographer to see what availability is to get it on the schedule.
  - Volleyball Director, Nicole Harrold
    - i. Had pre-season meeting.
    - ii. Submitted budget for approval.
      - The only increase in expenses is to get volleyball carts for each of the locations.
      - Motion to approve – Mark, Colton 2<sup>nd</sup>. All in favor. Approved.
    - iii. Would like to open registration by May 1<sup>st</sup>, before schools let out. Will be open until July 1<sup>st</sup>.
  - Basketball Director, Brett Fraley
    - i. Last week had the end of season wrap up meeting



Licking Heights Youth Association  
**Meeting Agenda & Minutes**

- ii. Season went very well.
  - iii. Calendar is out next year for school and looking at opening up registration earlier next year.
  - iv. Already had some coaches reach out to coach next year. More coaches with smaller teams will be better next year.
  - v. Talking with Varsity coaches about getting some open gyms over the summer coordinating efforts with the school teams to hold some joint open gyms.
  - Cheer Director, Kirsten Wycuff
8. Unfinished Business
- West mound coverage/equipment credit. Have \$1,500 credit from A.D. Starr/Dick's – discussed using it for this mound purchase.
  - Need to get inventory of what equipment we may need this year as well.
9. New Business
- Basketball end of season donation
    - i. Schools discussed extra costs they incurred for us hosting games. No expectation that we are paying for that but maybe giving them a donation in good faith for the school's support.
      - Proposing a donation to the school as a gesture of us continuing to work well together.
      - Motion to make \$1,000 donation out of basketball funds to the athletic dept at LH, Colton motions, Mark 2<sup>nd</sup>, All approved. Approved.
  - Concessions startup funds
    - i. Lisa needs money to buy inventory for pre-season tournament.
    - ii. Transfer \$500 from each Baseball and Softball to help supply concessions start up.
      - Motioned. 2<sup>nd</sup>. All in favor. Approved
  - Square account/Drop Safe
    - i. Locked out from current account. Will likely have to create new account.
    - ii. Motion to get a new drop safe up to \$400 coming out of baseball. Motion Colton, Mark 2<sup>nd</sup>. All in favor. Approved.
10. Additional Public Comment
11. Scheduling of committee meetings (if needed)
- Finance Committee
  - Fundraising Committee
  - Concessions Committee
  - Rules Committee
  - Disciplinary Committee
  - Equipment & Facilities Committee
12. Date of next meeting: May 4, 2025
13. Adjournment
- Motion Brittany, 2<sup>nd</sup> Mark. Adjourned 8:12pm